



COUNTY OF LOS ANGELES

DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS
579 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-2406 FAX (213) 621-0387

BRANCH OFFICE
3333 WILSHIRE BOULEVARD • LOS ANGELES, CALIFORNIA 90010
(213) 738-2222 FAX (213) 637-0820

MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

September 1, 2006

To: Department Heads

From: Sandra Wallace Blaydow
Human Resources Manager

Subject: **DEPARTMENTAL PRESENTATIONS-LA COUNTY STARS!**

The **LA COUNTY STARS!** employee recognition program will hold its first award ceremony in November 2006.

To assist you in promoting this exciting new program, the **LA COUNTY STARS!** Communication Plan Committee is offering you the opportunity to have convenient on-site presentations conducted within your department. **LA COUNTY STARS!** will energize staff and generate great enthusiasm toward striving to become future **STARS!** These informative and insightful presentations can be held at a time and location convenient for you and your entire department family.

We have assembled teams that are ready and anxious to come out and familiarize your staff with the "nuts and bolts" of the program and respond to any questions that they may have.

To schedule a presentation for your department, please have your staff contact Joyce Stanfield, **STARS!** Program Coordinator, at (213) 639-6330 or via e-mail at jstanfield@hr.lacounty.gov.

MJH:STS
SWB:ag

c: Each Supervisor